

## Digital Printing

The UPS Store Print and Business Center operates a full-line digital print shop with the ability to produce a wide variety of products in a short amount of time. Please request a quote for your specific project. Capabilities include the following:

- Banners
- Brochures
- Business Cards
- Flyers
- Newsletters
- Postcards
- Signs
- Stationery
- Posters
- Custom Key Cards
- Presentations
- Tent Cards
- Note Pads
- Tickets

## Full Color Print & Copy

8.5" x 11"	
Quantity 1-99 .....	\$1.49
Quantity 100-249 .....	\$.89
Quantity 250-499 .....	\$.69
After Hours .....	\$1.49
11" x 17"	
Quantity 1-99 .....	\$2.49
Quantity 100-249 .....	\$1.99

## Black & White Print & Copy

8.5" x 11"	
Quantity 1-99 .....	\$.49
Quantity 100-249 .....	\$.39
Quantity 250-499 .....	\$.29
Quantity 500-999 .....	\$.24
After Hours .....	\$.49
11" x 17"	
Quantity 1-99 .....	\$.98
Quantity 100-249 .....	\$.78

## Fax Services

Incoming Faxes	
Quantity 1-999 .....	\$1.00 Per Page
Outgoing Faxes	
Domestic 1 <sup>st</sup> Page .....	\$5.00
Domestic Add'l Page, Each .....	\$1.00
International 1 <sup>st</sup> Page .....	\$10.00
International Add'l Page, Each .....	\$1.00

## Computer Usage

Computer Time Rental (Per 5 Min.) .....	\$1.95
Black & White Prints .....	\$.49
Color Prints .....	\$1.49
Boarding Passes .....	Complimentary

## Additional Services

- Office Supplies
- Cell Phone Chargers
- Notary Public
- Hand Trucks
- Name Badges
- Scan & Email

## Contact

The UPS Store #6086  
 Hilton Austin  
 500 E 4th St.  
 Austin, TX 78701  
 store6086@theupsstore.com  
 Email print jobs to: print6086@theupsstore.com  
 theupsstorelocal.com/6086

Monday - Friday      7 am to 7 pm  
 Saturday - Sunday    9 am to 5 pm

## Package Handling

The UPS Store Print & Business Center is responsible for the handling, both inbound and outbound, of the of guest, event related and exhibitor packages and freight within The Hilton Austin Hotel. We pride ourselves on our accuracy and timeliness in managing this process. Please be advised Handling Fees do apply to all incoming and outgoing packages and freight based on the following schedules:

## Receiving\Shipping Handling Fees

Carrier Envelopes .....	\$4.00
Padded Pack .....	\$5.00
2-10 Pounds .....	\$7.00
11-20 Pounds .....	\$15.00
21-40 Pounds .....	\$25.00
41-60 Pounds .....	\$50.00
61-100 Pounds .....	\$80.00
100 + Pounds .....	\$120.00
Pallets .....	\$275.00

Receiving Fee includes receiving, securing, storing and delivering packages to the guest or event planner.

Shipping Fee includes addressing, labeling, taping, forwarding packages to the Loading Dock, stacking and wrapping pallets, coordinating with the carrier and logging and forwarding tracking numbers to the shipper. Any shipping charges are additional. The UPS Store will be happy to ship packages or freight on the shipper, third party or recipient's account.